Annual Meeting of the New Jersey State Association of Fire Districts Friday, September 12, 2025, at 09:30 hours Wildwood Convention Center 4501 Boardwalk, Wildwood, NJ Ballroom -C

Agenda (Zoom meeting Recording)

Flag Salute

Oaths of Office – Administered by Richard Mikutsky,
Director, Division of Fire Safety, Department of Community Affairs
President Robert Donahue, & Vise President Richard Horton
Treasurer Greg Santonastaso, & Secretary Artie Hayducka
Trustees

North: Nick Lombardi Central: Peter Goldring South: John Mulholland At Large: Benjamin Guerrini

Speakers

Richard Mikutsky

Jason Martucci and Robert Kennedy, Division of Local Government Services, Department of Community Affairs

Guest Legislator: Assemblyman Rob Karabinchak (D-Middlesex)

Lynn Nowak, NJSAFD Lobbyist, Porzio Governmental Affairs

Leza Raffel, Communication Solutions

"Connecting with the <u>Hard-to-Reach</u> Voters in Order to Get Your Referendum Passed" – NJ is a-changing, with a growing density of faith-based communities, NYC senior citizen transplants and non-English speaking households. What are the best practices for reaching these unique groups of voters, educating them on the needs of your fire district and convincing them to vote in February? Communication Solutions will share its strategy – which yielded three out of three winning referendums in February of 2025.

Routine Business

Secretary report
Treasurers report
Old Business – Brian Wallace / Kirk LeBlanc -VFIS
New Business

"Connecting with the <u>Hard-to-Reach</u> Voters in Order to Get Your Referendum Passed" – NJ is a-changing, with a growing density of faith-based communities, NYC senior citizen transplants and non-English speaking households. What are the best practices for reaching these unique groups of voters, educating them on the needs of your fire district and convincing them to vote in February? Communication Solutions will share its strategy – which yielded three out of three winning referendums in February of 2025.

You are invited to a scheduled Zoom meeting.

Topic: NJ State Association of Fire Districts

Time: Sep 12, 2025 11:15 AM Eastern Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/81021672729

View meeting insights with Zoom AI Companion

https://us02web.zoom.us/launch/edl?muid=ab1caf04-c94e-459c-a851-1153c590b03d

Meeting ID: 810 2167 2729

One tap mobile

+13126266799,,81021672729# US (Chicago)

+16469313860,,81021672729# US

Join instructions

https://us02web.zoom.us/meetings/81021672729/invitations?signature=QzsQFT7_jCn3EsbqmzmEWRsvGLObeFV2Zrn3tXWgXhc

DIVISION OF LOCAL GOVERNMENT SERVICES

Annual NJ State Association of Fire Districts Meeting Wildwood NJ – September 12,2025



DISCUSSION TOPICS

- = 2026 Budget Calendar
- Budget Update Volunteer Incentive Program
- Budget Guidance
- Capital Appropriations
- Regulatory Update
- Division Contact Information and Website
- Presented by:
 - ROBERT KENNEDY, SUPERVISING MUNICIPAL FINANCE AUDITOR
 - JASON MARTUCCI, LEGISLATIVE & REGULATORY OFFICER

2026 BUDGET CALENDAR

Deadline for Budget Introduction

Upload introduced budget to FAST

Deadline for Budget Adoption

Upload adopted budget to FAST

Annual Fire District Election

Upload election results to FAST

12/23/25

within 3 days of introduction

1/27/26

within 3 days of adoption

2/21/26

within 7 days of election

Complete calendar available on Division website:

https://www.nj.gov/dca/dlgs/programs/au_budgets.shtml

BUDGET UPDATE VOLUNTEER INCENTIVE PROGRAM

- 2026 Budget Document Updated
 - Removed separate Salaries & Wages and Fringe Benefits lines
 - Current Budget has a single line titled "Volunteer Incentive Program"
 - There is no longer a requirement to separate out costs for the Volunteer Incentive Programs, the total appropriation for the entire program should be entered as one amount.
- Reminder to consult your attorneys and tax accountants for any potential tax liability when administering these programs. Please see also LFN 2024-11.

BUDGET REMINDERS

- Submit all budgets, audits, and supporting documents to FAST timely.
- Use most recent excel budget form.
- Capital Items must be fully approved prior to budget introduction.
- Revenue offset with appropriations & Appropriations offset with revenue must agree.
- If using estimated results of operations on Page F-8, must provide supporting documentation.
- Fire Protection and/or EMS Service Agreements
 - If answer to question #12 on Page N-3, you MUST upload signed executed agreement.
- Municipal Approval of Elected Commissioner Compensation
 - District and Municipal Resolutions must be approved annually and submitted to FAST along with the Introduced Budget Document.
- Detailed Fire District Training PowerPoint and complete Capital Item Flowchart available on Division website:
 - https://www.nj.gov/dca/dlgs/programs/au_budgets.shtml

CAPITAL APPROPRIATIONS

February - Special Meeting

Post in 5 public places Post 10 days prior to meeting 6pm to 9pm public vote

Documentation Needed:

Affidavit of Posting ⁵
Copy of Posting ⁶
Copy of Ballot ⁷
Certification of Results ⁸

Reg Meeting

Nov

Post in 5 public places
Post 10 days prior to meeting
Advertised in newspaper
2/3 majority vote

Documentation Needed:

Affidavit of Posting ⁵
Copy of Posting ⁶
Copy of Advertisement (10 days) ⁹
Resolution with 2/3 majority vote ¹¹

Special Meeting

Post in 5 public places

Post 21+ days prior to meeting

Advertise 21+ days prior to meeting

Advertise 10-20 days prior to meeting

2/3 majority vote

Documentation Needed:

Affidavit of Posting ⁵
Copy of Posting ⁶
Copy of Advertisement (10 days) ⁹
Copy of Advertisement (21+ days) ¹⁰
Resolution with 2/3 majority vote ¹¹

LEGISLATIVE & REGULATORY UPDATES

Public Notice Legislation (P.L. 2025, c.72) - Signed into law 6/30/25

After March 1, 2026, whenever a public entity is required by law or by order or rule of court to publish or advertise a legal notice, the public entity shall display the legal notice on a dedicated legal notices webpage on its official Internet website.

- Post for at least one week unless otherwise specified by statute, then move the notice to an archive webpage for at least one year.
- Will supersede the current newspaper publication of legal notices.
- Link to the legal notices webpage must be conspicuously displayed; NJ Sec. of State to maintain list of all links to public entity legal notices webpages.
- Twice per month through 2026, advertisement in an "online news publication" of the availability of legal notices on website; optional publication of legal notices in an online news publication meeting certain eligibility criteria.
- Fire district websites to be ADA compliant (WCAG 2.1 Level AA) by April 26, 2027.

LEGISLATIVE & REGULATORY UPDATES

Contemplated Local Finance Board Rule Changes

- Budget introduction shall be no later than 60 days prior to third Saturday in February
- Daily \$25 fine for failure to comply w/ DLGS Order relating to budget
- Division/municipal certification of tax levy or fixing appropriation amount if district fails to adopt budget or hold vote on budget.
- Clarify NJAC 5:30-14.8 regarding when LOSAP changes can be made without voter approval.
- Require a capital budget to include, by title, all projects scheduled for startup in the current budget year, the amounts appropriated and the anticipated financing by source and amount.

HEALTH BENEFITS

- Last week, State Health Benefits Commission approved 36.5% insurance premium increase for Local Government Fund (LGF) members in 2026.
 - Includes repaying \$200 million loaned by SHBP State Fund to LGF.
- DLGS Local Finance Notice and budget document pending receipt of final report for inclusion of actual health benefit percentage increase.
- On Friday, the Governor's Office announced a Memorandum of Agreement (MOA) with all 17 State worker unions designed to achieve approximately \$75M in recurring health benefit savings for the final six months of FY 2026.
- The State also agreed to continue working with the state unions on identifying longer-term, significant cost containment strategies.
- Separate legislation needed to apply savings to LGF.

DIVISION CONTACTS AND WEBSITE

- ROBERT KENNEDY
 - **609-930-1975**
 - Robert.Kennedy@dca.nj.gov
- **GEORGE ALLEN**
 - **609-930-1959**
 - George.Allen@dca.nj.gov
- **JASON MARTUCCI**
 - **609-930-1977**
 - Jason.Martucci@dca.nj.gov
- DIVISION WEBSITE: https://www.nj.gov/dca/dlgs/

MEMORANDUM

July 16, 2025

TO:

New Jersey State Association of Fire Districts

FROM:

Lynn Nowak

Porzio Governmental Affairs

RE:

NEW LAW GOVERNING PUBLICATION OF LEGAL NOTICES

In late June, the Senate and Assembly quickly introduced and moved legislation that revises how public entities and others must comply with publicizing required legal notices and advertisements, including notices related to the Open Public Meetings Act (OPMA). S4654, sponsored by Senate President Scutari (D-Union) and A4654, sponsored by Assemblyman Schnall (D-Ocean) passed both houses by almost unanimous margins on June 30 and was immediately signed into law by Governor Murphy, P.L. 2025, c. 72.

https://pub.njleg.state.nj.us/Bills/2024/AL25/72 .PDF

The impetus for the legislation is the demise of print newspapers which has made compliance with the requirement that legal notices be published in these entities virtually impossible.

The new law applies to "Local Government Units" which includes Fire Districts.

"Legal notice" means any resolution, official proclamation, notice or advertisement of any sort, kind, or character, including proposals for bids on public work and otherwise, required by law or by the order or rule of any court to be published by a public entity, corporation, an individual, or any other entity.

The effective date of the new law is March 1, 2026.

Key Provisions of the New Law

- Whenever a public entity is required by law to publish or advertise a legal notice, the public
 entity SHALL (that means it is mandatory) publish the notice on the entity's official Internet
 website. A direct hyperlink to the notice on the website shall be conspicuously displayed on the
 website's home page.
- A public entity shall maintain the public notice for at least the period of one week, or as long as required by law before being archived (see below).
- A public entity shall maintain an archive of legal notices that are no longer displayed and this
 must be maintained for one year. This does not go into effect until July 1, 2026. It is probably
 wise to check with your website vendor now to find out what this involves.

- A local government unit MAY publish legal notices or advertisements separately on an eligible online news publication. Note that this is IN ADDITION to publishing the notice on its own website.
- The definition of eligibility for an online new publication includes numerous criteria including
 that it must follow the same requirements as if the notice was published in a print newspaper.
 There are also mandated minimum "unique monthly visits," based on if the publication is
 providing municipal-wide, county wide or statewide service.
- The New Jersey Secretary of State is required to establish an Internet website which includes the hyperlinks to the notices on each public entity's website. Note that each public entity is required to submit these hyperlinks to the Secretary of State and provide updates. However, per Section 5. (2) b., a public entity that complies with other sections of the law shall be deemed in compliance with the full law until the Secretary of State establishes legal notices hyperlink webpage.

Rich Braslow has spoken with Jason Martucci in the Department of Community Affairs, Division of Local Government Services. He said that they will be issuing a Local Finance Notice shortly to provide further guidance on this new law.

Rich and I will keep an eye out for that and will monitor other developments as implementation of this law unfolds. No doubt, special circumstances involving fire districts are likely to arise and we will work to address these.

NEW JERSEY STATE ASSOCIATION OF FIRE DISTRICTS ANNUAL REPORT BY LYNN NOWAK- Porzio Governmental Affairs SEPTEMBER 12, 2025

DCA REGULATIONS - PRE-PROPOSAL FROM DLGS

On Apr 2, 2025, Rich Braslow received an extensive package of rules from Jason Martucci in the Division of Local Government Services (DLGS) at the pre-proposal level. This pre-proposal affects all levels of local governments and numerous aspects of the work they do from procurement to submission of budgets to penalties for non-compliance. Rich submitted comments to Jason in advance of the May 2 deadline. Jason provided positive replies to several of Rich's comments. While Jason originally gave me "late summer" as the target for publication of the rule proposal, we are past that. He also said that the procurement piece will be delayed even further (we will hear more from him in his presentation at the meeting today).

DCA REGULATIONS - RULE PROPOSAL FROM DIVISION OF FIRE SAFETY

On Aug 18, 2025, the Department/Division proposed rules related to Fire Code Enforcement. Of interest, the Department proposes to add language clarifying that the governing body of the county, municipality, fire districts, or fire departments, as applicable, are responsible for ensuring that the local enforcing agency has an adequate number of inspectors. Additionally, amendments are proposed to include the replacement of all terms equivalent to "certification" with terms equivalent to "licensure." These amendments are proposed to comply with the statutory change at N.J.S.A. 52:27D-203, as amended at P.L. 2025, c. 19, which, among other items, converted all fire inspectors and fire officials from certified to licensed professionals.

Comments are due Oct 17, 2025. Rich Braslow is reviewing to see if NJSAFD needs to weigh in. This was also distributed to all members in mid-August.

<u>POTENTIAL LEGISLATION – EXTENSION OF TIME PERIOD FOR LEASE PURCHASE OF FIRE VEHICLES AND/OR EXTENSION OF TIME PERIOD FOR ISSUANCE OF NOTES</u>

In 2023, the Governor signed legislation which extended the "period of usefulness" of fire engines from 10-20 years for the purpose of bonding. Earlier this year, Chuck Murtaugh inquired about securing legislation that would expand this law to include lease -purchase of fire vehicles. In speaking with Rich Braslow, he recommended securing legislation that would extend the use of notes for fire vehicles, from the current 3 years, to 10 years which is what is enjoyed by municipalities. These two options are not mutually exclusive. I have begun having conversations with potential legislative sponsors, with the goal of getting something introduced in the upcoming "lame duck" session after the election. We will pursue actually moving the bill in the new session beginning in January 2026. I am also speaking with the League of Municipalities to gain their support.

BILLS SIGNED INTO LAW

Publication of Legal Notices

54654, Scutari/A5878, Schnall- Revises how public entities and others must comply with publicizing required legal notices and advertisements, including notices related to the Open Public Meetings Act (OPMA).

The impetus for the legislation is the demise of print newspapers which has made compliance with the requirement that legal notices be published in these entities virtually impossible. The new law applies to "Local Government Units" which includes Fire Districts. "Legal notice" means any resolution, official proclamation, notice or advertisement of any sort, kind, or character, including proposals for bids on public work and otherwise, required by law or by the order or rule of any court to be published by a public entity, corporation, an individual, or any other entity.

The effective date of the new law is March 1, 2026. A detailed memo on this new law was distributed to all NJSAFD members in mid-July and is also available here today. We understand that DCA will be publishing a Local Finance Notice to provide further guidance but they are still working with other departments affected by this legislation to finalize it.

Signed into law, June 30, 2025, P.L. 2025, c. 72 NOTE: This bill moved from introduction to enactment in the course of just 10 days.

Amendments to Various Fire Safety Statutes

\$2580, Bucco/Singleton/A3894, Murphy - Amends certain fire safety statutes to update licensure and equipment requirements and liability, fee, and penalty provisions. Among other things, this bill changes the guiding entity for the installation of smoke-sensitive devices in two-family homes from the National Fire Protection Association Standard No. 74-1984 to regulations established by the Department of Community Affairs. It also removes the portable fire extinguisher requirement. It also changes conditions of licensure for fire inspectors and fire officials. It also addresses changes of ownership of certain buildings and responsibilities of new owners for unabated fire violations and/or unpaid fees.

Signed into law, Feb 3, 2025, P.L. 2025, c. 19

PENDING LEGISLATION

Training for Electric Vehicle Fires

A4005, Karabinchak/S1687, O'Scanlon - Requires firefighters and EMTs to receive training for handling electrical vehicle (EV) fires.

Per conversations with Asm Karabinchak and his COS, he has great interest in seeing this bill move. It was heard and released by the Assembly Public Safety and Preparedness Committee on May 15, 2025. I registered NJSAFD support. It was also supported by the NJ State Firemen's Association and EMS entities. The League of Municipalities expressed concern regarding costs but Chairman Danielsen (a former fire volunteer and fire district

commissioner) dismissed that saying that the NJ Emergency Services Academy can create a class on the subject with little fiscal impact. The bill was 2nd referenced to the Assembly Oversight Committee. The bill has not been heard in the Senate.

Equipment Containing Perfluoroalkyl and Polyfluoroalkyl

A5195/A5223, Miller, Schaer/**S3946**, Greenstein - Requires manufacturer of certain firefighting equipment containing perfluoroalkyl and polyfluoroalkyl substances to provide written notice to purchaser; prohibits sale, manufacture, and distribution of certain firefighting equipment containing intentional addition of these substances.

A5195/A5223 was heard and released by the Assembly Environment Committee on May 9, 2025. I registered NJAFD support. Support was also registered by the Professional Firefighters Association of NJ and the Firefighters Mutual Benevolent Association. It passed the full Assembly on June 30, 2025. It was heard and released by the Senate Environment Committee on June 9 and was amended on the Senate floor on June 30 to make it identical to the Assembly bill regarding the effective date of certain provisions.

Double Water Charges

A5538, Hutchison, Miller/**S4344**, Moriarty - Prohibits municipal utilities authority from charging fire district water service charges for fire protection systems if authority imposes water service charges on customers who are also taxpayers of fire district.

A5538 was heard and released by the Assembly Public Safety and Preparedness Committee on May 15, 2025. I registered fire district support. It was referred to the Assembly Appropriations Committee which released it. It passed the full Assembly unanimously on June 30. S4344 has not yet been heard by the Senate Community and Urban Affairs Committee.

Tax Credits/Exemptions for First Responders

\$2083, Gopal/Corrado/**A1754**, Rumpf- Allows certain volunteer firefighters, rescue and first aid squad members to claim \$2,000 gross income tax exemption.

I have spoken with Senator Gopal's office and his staff is going to make sure that the language defining volunteer firefighters includes fire district volunteers.

There has been no further action on this bill since consideration by Senate committee in May of 2024 in either house,

\$2386, Gopal/**A3532**, Donlon- Provides gross income tax credit to active members of volunteer emergency service organizations for use of personal motor vehicle in performance of active duty.

In definition of "volunteer emergency services organization" – fire districts are included.

S2386 was considered and passed unanimously by the Senate on Feb 25, 2025. It and its Assembly companion are awaiting consideration by the Assembly Appropriations Committee.

<u>SCR82</u>, Gopal/ACR110, Peterpaul - Proposes constitutional amendment authorizing municipalities to provide partial property tax exemption of up to 15 percent of assessed value for primary residence of certain volunteer first responders.

No further action since May of 2024. It is too late for necessary legislative action to place a constitutional change on the ballot in the coming November election.

Fire Escape Inspections

S2948, Singleton/**A4266**, Venezia - Requires that certain fire escape inspections be performed by structural engineer or employee with certified fire escape inspection company. This bill adds fire escapes to the statutory definition of fire protection equipment and defines requirements for fire protection contractor who is responsible for inspecting fire escapes and exterior stairways per above definition.

S2948 was considered by the full Senate on Feb 25, 2025 and passed (30-8). Significant floor amendments were made to the bill back in Oct of 2024. A4266 was heard, amended and released by the Assembly Regulated Professions Committee on Jan 16, 2025. The legislation is awaiting consideration by the Assembly Housing Committee.

Secretary report for Sept 12th, 2025

- Due to some technical issues with our tape recorder, we will now be using Zoom recorder to tape all our meeting minutes.
- 2. Last year we collected 107 dues for membership = \$32,100.00. This year we have collected 112 membership dues = \$33,600.00
- 3. One of the reasons I feel we collected a few more dues is because not only did we email the invoices out. I also sent invoices by snail mail to each Fire District that did not reply to the emails. Which costed us \$146.00 for postage stamps that were paid for in March 2025's meeting.
- 4. We now have a true Zoom account, which Peter Goldring has been working with me to keep it updated.
- 5. Cash out of pocket was \$9.95, and the yearly stipend \$500.00
- 6. All zoom caller please email me so I can have your names added to sign-in sheet.

Artie Hayducka

Secretary, NJSAFD



Treasurer's Report for NJSAFD / PNC Bank

As of September 4th, 2025

We did not collect, or deposit any Dues since the last meeting.

The Total in all of the NJSAFD accounts = \$85,512.92

The current Checking account = \$34,530.22

To be Paid currently:

Cash out of Pocket (monthly website fees), Artie Hayducka = \$9.95

NJSAFD Annual Stipend, Secretary = \$500.00

NJSAFD Annual Stipend, Treasurer = \$500.00

Porzio Governmental Affairs = \$6,180.00

Balance after Payments = \$27,340.27

Last meetings Refreshments were already paid = \$33.96

This meetings Refreshments were taken care of by VFIS. Thank You Kurt Lablanc.

The Money Market account = \$50,982.72 that is another \$501.45 in Interest.

Since the change over 6 months ago, we have made almost \$1,000.00

If this continues, we can decide other options to grow, at a later date.

Thank You,

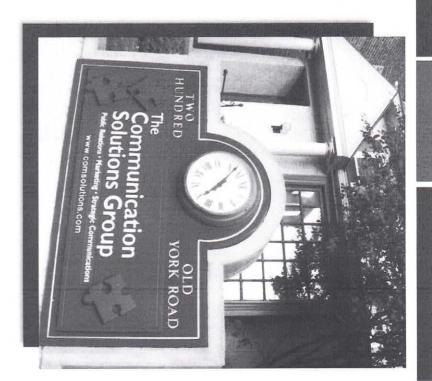
Greg Santonastaso

Treasurer

Connecting with Hard-to-Reach Voters to Get Your Referendum Passed

Presented by: Leza Raffel 215-884-6499





About the Communication Solutions Group

- in 1992 Full service public relations and marketing firm established
- Client niche: Municipalities, non-profit organizations companies educational institutions, fire departments and Ambulance
- Past speaker for the Eastern Division of the Association of PA Convention, NJ EMS Conference International Fire Chiefs Conference and Firemen's and NJ First Aid & Rescue Squads
- Has written for Fire Engineering, Pennsylvania Fireman and EMS World
- Most importantly: Has 100% success rate in getting referendums passed in NJ and PA!



We Know How to Market Fire Departments and EMS Clients! Clients Include:

- Abington Township Fire Dept.
- Aston Township Fire Dept. 4
- Bristol Fire Company, Station 51
- Brookhaven Fire Company 1
- Centre Square Fire Company
- Clifton Heights Fire Company
- Craley Fire Company 🍖 Conshohocken Fire Company
- Darby Fire Company #1
- Harmonville Fire Company
- Garden City Fire Company
- Harmonville Fire Company
- Jenkintown Fire Department
- LaMott Fire Company
- Lafayette Fire Company A

Paoli Fire Company

Norriton Fire Engine Company &

Nether Providence Township Fire Dept

Radnor Fire Company

- Rocky Hill Fire Department
- Sergeantsville Fire Company *

- Westville Fire District

Spring Mill Fire Company

Southwest Greensburg Fire Dept.

Southampton Fire Company South Lebanon Fire Company A

Fire / PA

- Upper Macungie Township
- Upper Moreland Township Volunteer Fire Department
- West Manchester Township Fire Dept.
- Willing Hand Hose Company

Fire / NJ

- Deptford Fire Company
- East Freehold Township Fire Company
- Gloucester Township Fire Company
- Gordons Corner Fire Company
- Hopewell Valley Fire Departments
- Laurence Harbor Fire Company
- Millstone Township Fire Company
- Moorestown Fire Department
- Princeton Fire/EMS
- Robertsville Volunteer Fire Co. #1

- Ship Bottom Fire Company
- Toms River Fire Department
- West Deptford Fire Dept.

Sharon Hill Fire Company 🍖 Rohrerstown Fire Company Ringing Hill Fire Company &

- Wildwood Volunteer Fire Co
- Willingboro Fire Company
- Woolwich Fire Company

Fire / DE, MD & MO

- Aetna Hose, Hook & Ladder Company, DE 🏕
- Community Fire Company of Pernyville, MD &
- Iberia Rural Fire Protection District, MO 🍆

Rescue/EMS

- Central Bucks Ambulance
- Lambertville/New Hope Rescue Squad
- Mount Laurel EMS
- Narberth Ambulance
- Neptune Township EMS
- Southbranch EMS (Clinton EMS)
- Sterling Volunteer Rescue Squad

Associations / PA

- Bucks County Fire Chiefs & Firefighter Asso. **1**
- Capital Region Council of Governments
- Chester County Fire Chiefs Association
- Delaware County Fireman's Association
- Lancaster County Fire
- Chiefs Association
- Montgomery County Fire Chiefs Association &
- The T-E Fire Companies Funding Coalition





SSP7-12-25

Name	County	Township	District
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SEPT 12-25

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SEPT- 12-25

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Debra Brown	Somerset	Bridgewater	- 2
JAMES A. BROWN	SOMERGET	BRIDGE WATER	e 2
Kouhleen Carter	monmouth	Howell	2
FRANCBODIET	1(((1(
Andraw Story	u(FreeholdTwp	1
Jeff Chaplin	Ocean	Little Ess Habr Tourshy	2
Joe LANGON IL	Somerset	Bridgeweter	2
Topa Marsistians	Somersel	Bridgewate	
William Lupp J2	Bolem	Pitts grove	2
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SSP7-12-25

SEP7-12-23			<u> </u>
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